

**TOCKENHAM PARISH COUNCIL
OF THE PARISH COUNCIL MEETING HELD ON
Tuesday 3rd September 2019**

Present: Councillor D Kirby (Chairman), Cllr G Cowling (Vice Chairman), Cllr A Carpenter, Cllr S Still and Cllr T Madgwick

Also in attendance: Danielle Crawford (Clerk) 1 member of the public

ORDINARY MINUTES

Public Question time: 1 member of the public was present. Information was requested as to if Gigaclear would be in the area, it was noted that no interest was registered and therefore this would not be installed at this time.

Reports from Wiltshire Councillor: Apologies received from Councillor A Bucknell, nothing to report.

41/19. Apologies for absence: Cllr S Still and Cllr T Madgwick

42/19. Declarations of Interest – in accordance with Wiltshire Council’s Members Code of Conduct, as adopted July 2012.

Cllr G Cowling declared an interest in Finance item 6a iii
Cllr D Kirby declared an interest in Finance item 6a vi
Cllr A Carpenter declared an interest in Finance item 6a iv

43/19. Minutes: Members had previously been circulated with the Minutes:

The Council received, approved and signed as a true record the Minutes of the Parish Council Meeting held Tuesday 2nd July 2019 Cllr G Cowling proposed, Cllr D Kirby seconded and **RESOLVED UNANIMOUSLY**

44/19. Clerks Report: The following items were received

- a) Cllr Wayman's July Highways Newsletter - **noted**
- b) Community-Led Housing Meeting - **noted**
- c) PCC's Annual Report- **noted**
- d) Dorset & Wilts Fire and Rescue Authority, Wiltshire Local Performance & Scrutiny Committee meeting - **noted**
- e) Representation on special school provision in north Wiltshire - **noted**
- f) Polling District and Polling Place Review Consultation - **noted**
- g) Ofsted Report on Wiltshire Council Children's Social Services – **noted**
- h) Review Consultation Events - to confirm our attendance by 6th September 2019 – Cllr G Cowling to attend**
- i) Community Governance Review - to advise that Tockenham Parish Council require no changes **noted**
- j) Wiltshire Housing Land Supply – **Noted no affect to Tockenham**
- k) Bee & Honesy show **noted**

45/19. Planning:

- a) The Old Rectory – approved with conditions
- b) Barton Cottage, withdrawn

Please note Parish Council's support after final amendment

46/19. Finance and Administration – The Parish Council considered financial matters and received notification of Invoices for payment

i.	Clerks Salary – July and August 2019	£183.33
ii.	HMRC Clerk PAYE – July and August 2019	£50
iii.	Slow Down Signs (payee A Carpenter)	£93.95
iv.	The Wood Workshop (noticeboard repairs)	£235.00

Proposed: Cllr Mr D Kirby seconded Cllr G Cowling and **RESOLVED UNANIMOUSLY** to approve the above payments

v.	Prizes (payee Geoff Cowling)	£20
----	------------------------------	-----

Proposed: Cllr Mr D Kirby seconded Cllr A Carpenter and **RESOLVED UNANIMOUSLY** to approve the above payments

vi.	Paper costs Neighbourhood Plan (payee Diana)	£20.50
-----	--	--------

Proposed: Cllr G Cowling seconded Cllr A Carpenter and **RESOLVED UNANIMOUSLY** to approve the above payments

To discuss, finalize and approve the Internal Audit date and process – One Amendment requested by Internal Auditor, Clerk to complete and submit Internal Audit paperwork to Little Johns for inspection.

47/19 Highway Matters

- a) Speeding signs - update on bin signs – **Positive feedback so far, Cllr's to continue distribution** And on permanent signs - **Due to legal requirements, it was decided to use the child and adult red Triangle sign – with “No Footway for x metres” and “Slow Down” as message. Cllr Kirby enquiring costs from Wiltshire Council.**
- b) To note - temporary road closure of C76 - Chessly Hill 18th October for one day – **noted**
- c) To note temporary road closure of A3102 The Hillocks 17 September 2019 the hours of 09.30 and 15.30 until 19 September 2019 **noted**
- d) Missing Greenway sign – **Wiltshire Councillor A Bucknell pursuing with Highways Dept.**
- e) update Incorrect signage on A3102 after Substantive Highways Scheme – **Chased and with Wiltshire Council to complete**
- f) Update Flooding at Primrose Hill, Update Flooding near Preston Lane – **to monitor throughout wet season**
- g) Update CATG - changes to process. To note - **no outstanding Issues for Tockenham**
- h) Refill of Grit Bins - **confirm ordered**
- i) Footpath steps at 38 West Tockenham – **To request revised design to protect bottom step from heavy traffic.**
- j) **Parish Steward Scheme** – Signs and foliage require cleaning and pushing back. Grit bins to be checked and grit inside to be dug over.

48/19 Neighbourhood Area Plan / Parish Plan – Formal regulation 16 Consultation due to commence on the 10th September. – To be published on the website shortly. Hard copies of Plan and Consultation Forms to be left in Hall and Church.

49/19 Play Area –

Preservative due to be added to all wood in September. Village Hall Committee hopefully organising charity volunteers to help.

Goal Posts need painting – Cllr D Kirby to request Village Hall Committee to add to work.

Future of Flagpost – scheduled to get down and examine. Then decide on requirements.

To confirm no update on storage unit

50/19 Area Board – Cllr G Cowling and Cllr A Carpenter will attend next meeting.

51/19. Councillors Reports and Items for Next Meeting: which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to the next meeting.

52/19. Date of Next Meeting Date for next Meeting is set for **7.30pm, Wednesday 13th November 2019.**